



IDEAL FOUNDATION'S
IDEAL COLLEGE OF LAW
AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHARASHTRA 421303
Phone: 02526-297267.

Dated: July 20, 2022

NOTICE

Following Members have been nominated for Program Assessment Committee (PAC) of Law Department for the session (2022-23) by the recommendation of Chairman of Program Assessment Committee (PAC) and the Member secretary.

S. No.	Category	Nominated by	Name of Members	Address
1	Chairman, PAC- LAW	Chairman, IQAC / Head of Institution	Dr. Pradeep Kr. Sharma Department of Law	Ideal College of Law, At Post- Posheri, Taluka- Wada, Palghar
2	Member Secretary	Chairman, PAC- LAW	Dr. Vineeta MishraProf. - LAW	Ideal College of Law, At Post- Posheri, Taluka- Wada, Palghar
3	Faculty representative-1	Chairman, PAC- LAW	Dr.Sammak Jakhday Assoc. Prof. – LAW	Ideal College of Law, At Post- Posheri, Taluka- Wada, Palghar
4	Faculty representative-2	Chairman, PAC- LAW	Ms Sonali Dahotre Asst. Prof. – LAW	Ideal College of Law, At Post- Posheri, Taluka- Wada, Palghar
5	Faculty representative-3	Chairman, PAC- LAW	Ms. Pallavi Patil Asst. Prof.- LAW	Ideal College of Law, At Post- Posheri, Taluka- Wada, Palghar

This bears the approval of Chairman of Program Assessment Committee (PAC) - Department of Law

(Member Secretary-PAC, LAW)



IDEAL FOUNDATION'S
IDEAL COLLEGE OF LAW
AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHARASHTRA 421303
Phone: 02526-297267.

Dated: July 21, 2022

NOTICE

Subject : Notice for 1st Meeting of the Program Assessment Committee (PAC)

Date : July 22, 2022 (Friday)

Time : 3:00 PM Onwards

Venue : Board Room (2B09-D)

Ideal College of Law

AT POST- POSHERI, TALUKA- WADA, PALGHAR

Participants : All members of Program Assessment Committee (PAC) as per list enclosed.

Table #1 Agenda Items:

1.1	Address by the Chairman, Department Advisory Board, Dept. of Law, Ideal College of Law.	
1.2	Confirmation of Minutes and Review of Inputs	
1.3	Review and discussion on the inputs given by DAB/ IQAC/GC	
1.4	Discussion & Planning for Odd Semester 2022-23	
	1.4.1	Subject allotment
	1.4.2	Revision of OBE process
	1.4.3	Curriculum gap and beyond curriculum planning
	1.4.4	Non-Syllabus Projects
	1.4.5	Faculty / Infrastructure Requirements Labs / equipment etc.
	1.4.6	Open Elective & Department Elective
	1.4.7	Examination & Results
	1.4.8	Portfolio distribution
	1.4.9	Curriculum Delivery Plan- Teaching –Learning, ICT, Lab, Project, Seminar etc
1.5	Any other Point for discussion with the permission of chair	

(Member Secretary-PAC, LAW)



IDEAL FOUNDATION'S
IDEAL COLLEGE OF LAW
AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHAHRASHTRA 421303
Phone: 02526-297267.

Dated: July 26, 2022

Minutes of the Ist Meeting (Session 2022-23) of the Program Assessment Committee (PAC) of Department of Law held at Ideal College of Law, Wada on July 23, 2022 (Saturday).

The Ist Meeting (Session 2022-23) of the **Program Assessment Committee (PAC)** of Department of LAW was held on July 22, 2022 (Friday) at 03:00 PM in the Board Room (2B09-D) of Ideal College of Law, At Post- Posheri, Taluka-Wada, District- Palghar.

The following members of, **Program Assessment Committee (PAC)** Department of Law, Ideal College of Law special invitees and other invitees were present:

S. No.	Category	Nominated by	Name of Members	Signature
1	Chairman, PAC-IT	Chairman, IQAC / Head of Institution	Dr. Praeep Kumar Sharma Head, Department of Law	
2	Member Secretary	Chairman, PAC- IT	Dr. Vineeta Mishra Prof. -Law	
3	Faculty representative-1	Chairman, PAC- IT	Dr. Manali Vanjare Assoc. Prof. – Law	
4	Faculty representative-2	Chairman, PAC- IT	Mr. Sammak Jakhada. Asst.Prof. - Law	
5	Faculty representative-3	Chairman, PAC- IT	Ms. Priti Dahotre Assistant Prof.-Law	



IDEAL FOUNDATION'S

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AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHAHRASHTRA 421303
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1.1 Welcome of the Members of Program Assessment Committee (PAC) and Introduction.

The Member Secretary welcomed the Chairman, PAC-IT, and all members of the Program Assessment Committee. Each member introduced themselves.

1.2 Address by the Chairman of Program Assessment Committee (PAC) Department, Department of Law of Ideal College of Law.

- The Chairman, **Program Assessment Committee (PAC)** extended a warm welcome to the members of the 1st Meeting (Session 2022-23) of PAC.
- The Chairman-PAC congratulated his team for maintaining all performance indicators on high levels. He expressed his appreciation for the support provided by all members and emphasized the importance of maintaining and improving the performance levels of the Department of Law in various aspects such as placements, academics, results, and extra activities.

After the Chairman's address, the agenda as circulated was adopted and various items taken up for discussions as follow:

1.3 Confirmation of Minutes and Review of Inputs:

The minutes of the previous PAC meeting were confirmed. The committee reviewed and discussed the inputs provided by the Department Advisory Board (DAB), Institutional Quality Assurance Cell (IQAC), and the Governing Council (GC).

1.4 Discussion & Planning for Odd Semester 2022-23:

The committee focused on the planning and preparations for the upcoming Odd Semester 2022-23. The following sub-topics were discussed:

1.4.1 Subject allotment & Time Table & Filling of online student feedback at departmental level (Previous Semester).

The committee deliberated on the allocation of subjects to faculty members for the upcoming semester, ensuring proper distribution and optimization of resources. It was decided that online student feedback at the departmental level would be mandatory between September 1, 2022, and September 5, 2022.

1.4.2 Revision of Outcome-Based Education (OBE) Process:

The committee addressed the identification of any gaps in the existing curriculum and explored opportunities for incorporating additional elements beyond the prescribed curriculum to enhance the overall learning experience.



1.4.3 Curriculum Gap and Beyond Curriculum Planning:

As per the discussion in the last DO/ DAB meetings the faculty members were instructed to prepare course files according to the outcome-based education system.

1.4.4 Laboratory preparation and conduction:

The committee discussed the necessary preparations and arrangements to ensure smooth functioning of the laboratories during the upcoming semester, including the availability of required equipment and infrastructure.

1.4.5 Non-Syllabus Projects:

The committee emphasized the importance of encouraging students to undertake non-syllabus projects that foster innovation, problem-solving, and practical application of knowledge.

1.4.6 Open Elective & Department Elective: The committee discussed the selection and availability of open elective and department elective courses, considering students' preferences and the department's academic objectives.

1.4.7 Examination & Results: The committee reviewed the examination process, including the evaluation and result declaration procedures, to ensure transparency, fairness, and timely completion.

1.4.8 Portfolio Distribution: The committee discussed and distributed various department portfolios to faculty members.

1.4.9 Curriculum Delivery Plan - Teaching-Learning, ICT, Lab, Project, Seminar, etc.: The committee addressed the comprehensive plan for curriculum delivery, including teaching-learning methodologies, integration of information and communication technology (ICT), laboratory sessions, project work, seminars, and other relevant activities.

1.5 Any other Point for discussion with the permission of chair & Vote of thanks

The committee expressed satisfaction with the meeting and noted important activities. Suggestions were provided to improve departmental activities, including the establishment of a laptop lab for students to work on their projects. The Member Secretary proposed revisions in the Curriculum Delivery Plan (CDP) based on current requirements. The meeting concluded with a vote of thanks by the Member Secretary of PAC to all invitees and the chair for their valuable and fruitful contribution in the discussions.

(Member Secretary
PAC LAW)



IDEAL FOUNDATION'S
IDEAL COLLEGE OF LAW
AT POST- POSHERI, TALUKA- WADA, PALGHAR, MAHARASHTRA DISTRICT-
421303
Phone: 02526-297267.

Dated: November 10, 2022

NOTICE

Following Members have been nominated for Program Assessment Committee (PAC) of the Department of Law for the session (2022-23) by the recommendation of Chairman of Program Assessment Committee (PAC) and the Member secretary.

S. No.	Category	Nominated by	Name of Members	Address
1	Chairman, PAC- Law	Chairman, IQAC / Head of Institution	Dr. Ramesh Chandra Rai Head, Department of Law	Ideal College Of Law At Post- Posheri, Taluka- Wada, Palghar, Maharashtra District-421303
2	Member Secretary	Chairman, PAC- Law	Mr. DEEPAK KUPAR SHARMA Prof. -Law	Ideal College Of Law At Post- Posheri, Taluka- Wada, Palghar, Maharashtra District-421303
3	Faculty representative-1	Chairman, PAC- Law	Mr. PANKAJ MISHARA Assoc. Prof. - Law	Ideal College Of Law At Post- Posheri, Taluka- Wada, Palghar, Maharashtra District-421303
4	Faculty representative-2	Chairman, PAC- Law	Mrs. NEETA PATIL Asst. Prof. - Law	Ideal College Of Law At Post- Posheri, Taluka- Wada, Palghar, Maharashtra District-421303
5	Faculty representative-3	Chairman, PAC- Law	Mrs. VANITA S BHOSALE Asst. Prof.-Law	Ideal College Of Law At Post- Posheri, Taluka- Wada, Palghar, Maharashtra District-421303

This bears the approval of Chairman of Program Assessment Committee (PAC) - Department of Law

(Member Secretary-PAC, Law)



IDEAL FOUNDATION'S

IDEAL COLLEGE OF LAW

AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHARASHTRA 421303

Phone: 02526-297267.

Dated: November 8, 2022

NOTICE

Subject : Notice for IVth Meeting of the Program Assessment Committee (PAC)
Date : November 10, 2022 (Thursday)
Time : 3:00 PM Onwards
Venue : Board Room (2B09-D)
Ideal college of Law
At Post- Posheri, Taluka- Wada, Palghar, Maharashtra District-421303
Participants : All members of Program Assessment Committee as per list enclosed.

Table #1 Agenda Items:

1.1	Address by the Chairman, Department Advisory Board, Dept. of Law	
1.2	To Confirm minutes of the Previous PAC	
1.3	Review and discussion on the inputs given by DAB/ GC	
1.4	Progress / Closing of current semester & Planning for next Semester 2022-23	
	1.4.1	Subject allotment & Time Table
	1.4.2	Revision of OBE process
	1.4.3	Curriculum gap and beyond curriculum planning
	1.4.4	Laboratory preparation & conduction
	1.4.5	Focus Areas/ Non-Syllabus Projects
	1.4.6	Faculty / Infrastructure Requirements Labs / equipment etc.
	1.4.7	Elective
	1.4.8	Examination & Results
	1.4.9	Portfolio distribution
	1.4.10	Course File
1.5	Any other Point for discussion with the permission of chair	

(Member Secretary-PAC, Law)



IDEAL FOUNDATION'S
IDEAL COLLEGE OF LAW

AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHAHRASHTRA 421303
Phone: 02526-297267.

Dated: November 10, 2022

Minutes of the IVth Meeting (Session 2022-23) of the Program Assessment Committee (PAC) of Department of Law held at Ideal College of Law, Wada on November 10, 2022 (Thursday).

The IVth Meeting (Session 2022-23) of the Program Assessment Committee (PAC) of Department of Law was held on **November 10, 2022 (Thursday) at 03:00 PM** in the Board Room..

The following members of, **Program Assessment Committee (PAC)** Department of Law, special invitees and other invitees were present:

S. No.	Category	Nominated by	Name of Members	Signature
1	Chairman, PAC- Law	Chairman, IQAC / Head of Institution	Dr. Ramesh Chandra Rai Head, Department of Law	
2	Member Secretary	Chairman, PAC- Law	Mr. DEEPAK KUPAR SHARMA Prof. -Law	
3	Faculty representative-1	Chairman, PAC- Law	Mr. PANKAJ MISHARA Assoc. Prof. - Law	
4	Faculty representative-2	Chairman, PAC- Law	Mrs. NEETA PATIL Asst. Prof. - Law	
5	Faculty representative-3	Chairman, PAC- Law	Mrs. VANITA S BHOSALE Asst. Prof.-Law	



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AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHARASHTRA 421303

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1.1 Welcome of the Members of Program Assessment Committee (PAC) and Introduction.

Member secretary welcomed the Chairman, PAC-IT and members of Program Assessment Committee. Chairman, PAC-IT expressed his sincere thanks and appreciated the support provided by all the members in the growth of the institution. On request of member secretary self introduction was given by all the members.

1.2 Address by the Chairman of Program Assessment Committee (PAC) Department, Department of Law of Ideal College of Law

- Chairman, **Program Assessment Committee (PAC)** extended a welcome to members of the IVth Meeting (Session 2022-23) of PAC.
- The Chairman, PAC delivered a welcome address, providing an overview of the department's recent activities and future plans. He also expressed his opinion that Department of Law, has to find its own ways and means to maintain and improve further the performance levels in placements, academic, results and extra activities to progress in competing environment.

After the Chairman's address, the agenda as circulated was adopted and various items taken up for discussions as follow:

1.3 To Confirm minutes of the Previous PAC & To Confirm minutes of meeting and Review and discussion on the inputs given by DAB/IQAC/ GC of Law Department.

The minutes of the previous Program Assessment Committee meeting were reviewed. After thorough discussion, the minutes were confirmed with no further modifications.

1.4 Review and discussion on the inputs given by DAB/GC:

The inputs received from the Department Advisory Board (DAB) and the Governing Council (GC) were discussed. Various suggestions and recommendations were reviewed, and actions were determined to address them.

1.5 Progress/Closing of the current semester & Planning for the next Semester 2022-23:

A comprehensive review of the ongoing semester's progress and closure activities was conducted. The following subtopics were discussed:

1.5.1 Subject allotment & Time Table:

The subject allotment process and the creation of the timetable for the upcoming semester were reviewed. Any conflicts or necessary adjustments were addressed.

1.5.2 Revision of OBE process:

The Outcome-Based Education (OBE) process was evaluated for possible revisions to enhance its effectiveness in measuring student learning outcomes. Strategies for improvement were discussed.

1.5.3 Curriculum gap and beyond curriculum planning:

The identification and planning of activities to bridge any curriculum gaps and promote beyond-curriculum learning opportunities were discussed. Suggestions for incorporating industry-oriented projects and research initiatives were reviewed.



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1.5.4 Focus Areas/Non-Syllabus Projects:

The identification of focus areas and the inclusion of non-syllabus projects were discussed to provide students with additional knowledge and skills beyond the prescribed curriculum. Strategies for incorporating such projects were explored.

1.5.5 Faculty/Infrastructure Requirements Labs/Equipment, etc.:

The selection and offerings of elective courses for the upcoming semester were discussed. Suggestions for diversifying the elective options and aligning them with industry trends and student preferences were considered.

1.5.6 Examination & Results:

The examination process, including question paper preparation, evaluation methods, and result analysis, was reviewed. Strategies for ensuring fair and reliable assessments were discussed.

1.5.7 Portfolio distribution:

The assessment of department portfolios was done and suggestions from all were considered. Guidelines for portfolio distribution and evaluation were reviewed.

1.5.8 Course File:

The maintenance and review of course files, which document course objectives, teaching plans, and assessment methods, were discussed. Suggestions for improving the course file preparation process were addressed.

1.5.9 Any other Point for discussion with the permission of the chair:

Members were given an opportunity to raise any additional points or concerns for discussion with the permission of the chair. Various topics were discussed, including student feedback mechanisms, industry collaborations, and faculty development initiatives.

The meeting was adjourned after Vote of thanks by the Coordinator.

(Member Secretary PAC)



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AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHAHRASHTRA 421303
Phone: 02526-297267.

Dated: July 20, 2021

NOTICE

Following Members have been nominated for Program Assessment Committee (PAC) of the Department of Law for the session (2021-22) by the recommendation of Chairman of Program Assessment Committee (PAC) and the Member secretary:

S. No.	Category	Nominated by	Name of Members	Address
1	Chairman, PAC-LAW	Chairman, IQAC / Head of Institution	Dr. Pradeep Kr. Sharma Department of Law	Ideal College of Law, At Post- Posheri, Taluka- Wada, Palghar
2	Member Secretary	Chairman, PAC-LAW	Dr. Vineeta MishraProf. -LAW	Ideal College of Law, At Post- Posheri, Taluka- Wada, Palghar
3	Faculty representative-1	Chairman, PAC-LAW	Dr.Sammak Jakhday Assoc. Prof. – LAW	Ideal College of Law, At Post- Posheri, Taluka- Wada, Palghar
4	Faculty representative-2	Chairman, PAC-LAW	Ms Sonali Dahotre Asst. Prof. – LAW	Ideal College of Law, At Post- Posheri, Taluka- Wada, Palghar
5	Faculty representative-3	Chairman, PAC-LAW	Ms. Pallavi Patil Asst. Prof.- LAW	Ideal College of Law, At Post- Posheri, Taluka- Wada, Palghar

This bears the approval of Chairman of Program Assessment Committee (PAC) - Department of Law.

(Member Secretary-PAC, Law)



IDEAL FOUNDATION'S
IDEAL COLLEGE OF LAW
AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHARASHTRA 421303
Phone: 02526-297267.

Dated: July 20, 2021

NOTICE

Subject : Notice for 1st Meeting of the Program Assessment Committee (PAC)
Date : July 22, 2021 (Monday)
Time : 3:00 PM Onwards
Venue : Board Room
Ideal College of Law
At Post- Posheri, Taluka- Wada, Districtt- Palghar, Maharashtra 421303
Participants : All members of Program Assessment Committee (PAC) as per list enclosed.

Agenda Items:

1.1	Address by the Chairman, Program Assessment Committee (PAC), Dept. of Law, Ideal College of Law.	
1.2	To Confirm minutes of the Previous PAC	
1.3	Review and discussion on the inputs given by DAB/ IQAC/GC	
1.4	Discussion & Planning for Odd Semester 2021-22	
	1.4.1	Subject allotment
	1.4.2	Revision of OBE process
	1.4.3	Curriculum gap and beyond curriculum planning
	1.4.4	Non-Syllabus Projects
	1.4.5	Faculty / Infrastructure Requirements Labs / equipment etc.
	1.4.6	Open Elective & Department Elective
	1.4.7	Examination & Results
	1.4.8	Portfolio distribution
	1.4.9	Curriculum Delivery Plan- Teaching –Learning, ICT, Lab, Project, Seminar etc
1.5	Any other Point for discussion with the permission of chair	

(Member Secretary-PAC, Law)



IDEAL FOUNDATION'S
IDEAL COLLEGE OF LAW
AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHARASHTRA 421303
Phone: 02526-297267.

Dated: July 24, 2021

Minutes of the Ist Meeting (Session 2021-22) of the Program Assessment Committee (PAC) of Department of Law held at Ideal College of Law, Wada on July 20, 2021 (Tuesday).

The Ist Meeting (Session 2021-22) of the **Program Assessment Committee (PAC)** of Department of Law was held on July 19, 2021 (Monday) at 03:00 PM in the Board Room (2B09-D) of Ideal College of Law, At Post- Posheri, Taluka- Wada, District- Palghar, Maharashtra.

The following members of **Program Assessment Committee (PAC)** Department of IT, Ideal College of Law were present:

S. No.	Category	Nominated by	Name of Members	Signature
1	Chairman, PAC-LAW	Chairman, IQAC / Head of Institution	Dr. Pradeep Kr. Sharma Head, Department of Law	
2	Member Secretary	Chairman, PAC-LAW	Dr. Vineeta Mishra Prof. - Law	
3	Faculty representative-1	Chairman, PAC-LAW	Mr.Sammak Jakhday Assoc. Prof. - Law	
4	Faculty representative-2	Chairman, PAC-LAW	Ms Sonali Dahotre Asst. Prof. - Law	
5	Faculty representative-3	Chairman, PAC-LAW	Ms. Pallavi Patil Asst. Prof. - Law	



Dated: July 20, 2021

1.1 Address by the Chairman, Program Assessment Committee (PAC), Dept. of Law, Ideal College of Law:

The Chairman, PAC-LAW, Dr. Pradeep Kr. Sharma greeted the members and welcomed them in the first meeting of PAC in the academic session 2021-22. Dr. Sharma addressed the PCC highlighting the importance of continuous assessment of the overall effectiveness of our academic programs, curriculum, and teaching methodologies. He said that the aim is to identify areas of improvement, recognize achievements, and devise strategies to enhance the learning experience for our students.

1.2 Confirmation of Minutes of the Previous PAC Meeting:

The minutes of the previous PAC meeting held on 20.4.2021 were presented for confirmation. After a thorough review, the members unanimously approved the minutes without any revisions.

1.3 Review and Discussion on the Inputs Given by DAB/IQAC/GC:

The inputs provided by the Department Advisory Board (DAB), Internal Quality Assurance Cell (IQAC), and Governing Council (GC) were discussed. The members shared their observations and suggestions on the inputs, emphasizing the need for effective implementation strategies. Following Action points were noted for further consideration and implementation:

- i) New Add on Courses have to be designed for the session in accordance with the industry requirements.
- ii) Active participation of Student Council and student clubs in extracurricular activities should be ensured.

1.4 Discussion & Planning for Odd Semester 2021-22:

Dr. Pradeep Kr. Sharma, Chairman, PAC-LAW informed that 7th semester is going to start from 1st September 2021 and 3rd and 5th Semester will commence from 20th September 2021.

The PAC members discussed the following points with respect to the odd semester 2021-22:

1.4.1 Subject Allotment: The subject allotment process for the upcoming odd semester of the academic year 2021-22 was discussed. The members reviewed the subject distribution plan and proposed necessary adjustments to ensure a balanced workload among faculty members. The faculty members have been asked to submit their choices for subjects and labs beforehand and hence the final subject allotment plan was agreed upon. Dr. Sharma said that the subject allotment will be communicated with all faculty members by 21.7.2021.

1.4.2 Revision of OBE Process:

- PAC-LAW suggested that regular and formal feedback from students need to be collected. Other members agreed upon the frequency of monthly feedback from every year.
- Dr. Sharma asked all tutors –Dr.Sammak Jakhday(III year) and Ms. Pallavi Patil (II year) to maintain a record of student feedback of their respective classes and discuss the main points from next PAC meeting.



1.4.3 Curriculum Gap and Beyond Curriculum Planning:

- The committee addressed the curriculum gap and discussed strategies for incorporating beyond curriculum activities to bridge the gap between industry requirements and the current curriculum. Ideas such as industry collaborations, guest lectures, and workshops were proposed to enhance the students' skill set.
- **Ms Sonali Dahotre** suggested that a session on “Github” should be conducted for III and IV year students as it will be very helpful for them in their projects. Ms. Pallavi Patil also proposed a session on “Serverless Applications in Cloud”.
- As the session was scheduled to be started in September **Dr. Sharma** asked **Dr. Hari Trayambak Deo** to schedule these two sessions in July itself on MS-Teams platform.

1.4.4 Laboratory Preparation & Conduction:

- The committee reviewed the status of laboratory infrastructure and equipment. They discussed the necessary upgrades, maintenance requirements, and measures to ensure smooth conduction of laboratory sessions.
- reported the status of labs and the requirement to upgrade one lab so that Android Studio can be installed for Mobile Application Development lab. The chairman ensured that very soon the procurement process will be initiated and necessary repairs and maintenance will be scheduled before the commencement of classes.
- **Dr. Pradeep Kr. Sharma, Chairman, PAC-LAW** asked all faculty members who are taking IV year labs to be prepared by **25.8.2021** and get the lab manuals and files checked as IV year classes will commence from 1.9.2021. He instructed the II and III year lab preparations to be completed and checked latest by 15.9.2021 as their classes will start from 20.9.2021.

1.4.5 Non-Syllabus Projects:

- The inclusion of non-syllabus projects in the curriculum was deliberated upon.
- **Ms Sonali Dahotre (Non Syllabus Project Coordinator)** emphasized the importance of encouraging students to undertake projects outside the syllabus to foster creativity and practical knowledge. He asked the respective project guides to regularly meet and discuss the progress of projects with their respective project groups. He asked the guides to ensure that the performance of non-syllabus projects is monitored module wise. He informed that in a day or two the Non Syllabus Project Guidelines will be formulated for the Odd semester 2021-22 and will be circulated among all.

1.4.6 Faculty/Infrastructure Requirements for Labs/Equipment, etc.:

- The committee addressed the faculty and infrastructure requirements for labs and equipment. They discussed the need for adequate resources to support effective teaching and learning.
- **Dr.Sammak Jakhday** suggested that LCD Projector in IV year classroom has to be repaired as its display is in dark green color and hence the slide content is not clearly visible.
- The Chairman ensured that the requirements will be compiled by **Ms.Vanita Bhosale** and will be forwarded to the concerned authorities for further action.

1.4.7 Open Elective & Department Elective:

- The open elective and department elective courses were reviewed, and suggestions for diversification and relevance were discussed.



- The Chairman, PAC-LAW instructed **Dr. Sammak Jakhday** to create Department Elective Choice Google Form for III year and send it to students by 15.8.2021.
- The Department Elective choices selected after discussion were 5IT5-11 Wireless communication and 5IT5-12 Software Testing and Project Management.

1.4.8 Examination & Results:

- Dr. Sharma informed that the I MTE of 7th Semester are scheduled from 25th Oct to 30th Oct 2021. For 3rd and 5th semesters I MTE will be conducted from 11th Nov to 17th Nov 2021.
- Ms Sonali Dahotre suggested that measures, such as strict invigilation and prompt result processing, were emphasized to maintain academic integrity and timeliness.
- The Chairman, PAC-LAW proudly informed that result of 8th Semester was 100% and asked everyone to work hard so that we are able to maintain good result in the current session also.

1.4.9 Portfolio Distribution:

- The distribution of department portfolios was discussed. After discussion the following portfolios were assigned to faculty members:

S. No.	Portfolios	Faculty Assigned
1.	Head of Department	Dr.Pradeep Kumar Sharma
2.	Placement Coordinator	Sammak Jakhday
3.	Time-Table and Replacement Coordinator	Rahul Thakare
4.	Activity Coordinator	Sunil Gaikwad
5.	Tutors	Priti Dahotre (II Yr)
		Vinita Mishra (III Yr)
		Rahul Thakare (IV Yr)
6.	Project Coordinator	Hari Trayambak Deo
7.	WISE	Rahul Thakare
8.	NSP/ Infosys Campus Connect Coordinator	Hari Trayambak Deo
9.	Practical Training Seminar Coordinator (s)	Rahul Thakare
10.	GATE	Sonali Dahotre
11.	Application based questions	Sunil Gaikwad
12.	Mock Aptitude Tests	Pallavi Patil
13.	Mock Interview	Jyoti Shukla
14.	Budget Coordinator	Dilip Patil
15.	Alumni Coordinator	Suniol Gaikwad
16.	Online Exam Coordinator	Rahul Thakare (II Yr) , Vinita Mishra
17.	Newsletter	Sammak Jakhday
18.	Exam Cell Coordinator	Vinita Mishra
19.	QEEE Coordinator	Rahul Thakare
20.	Student Attendance (I Period)	B.S. Gaikwad



IDEAL FOUNDATION'S

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AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHARASHTRA 421303

Phone: 02526-297267.

1.4.10 Curriculum Delivery Plan - Teaching-Learning, ICT, Lab, Project, Seminar, etc.:

- The committee discussed the curriculum delivery plan, including teaching-learning methodologies, the use of information and communication technology (ICT), laboratory sessions, project work, and seminars. Strategies for effective implementation and monitoring of the curriculum delivery plan were proposed and will be incorporated into the upcoming semester's schedule.
- The **Project and Seminar coordinators- Ms Sonali Dahotre and Ms. Pallavi Patil** informed that the guidelines for Final year Projects and Seminars will be circulated by August end.

1.5 Any Other Points for Discussion with the Permission of Chair:

- Under this agenda item, the committee members had the opportunity to bring up additional points for discussion. Several topics were discussed, including faculty development programs, student feedback mechanisms, and industry-academia collaborations.
- **Ms. Pallavi Patil**, Alumni coordinator informed that an Alumni Session was planned in November, 2021 by Poonam Patil (2021 passout) and asked faculty members to suggest more Alumni sessions after contacting the alumni that are in their contact. These points were noted for further consideration and action.

A vote of thanks was delivered at the end by the Member Secretary, PAC-LAW and with that the Program Assessment Committee's 1st meeting of the session 2021-22 was concluded on a positive note, with fruitful discussions and decisions made on various agenda items.

Dr. Pradeep Kr. Sharma
Chairman
PAC Law



IDEAL FOUNDATION'S
IDEAL COLLEGE OF LAW
AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHAHRASHTRA 421303
Phone: 02526-297267.

Dated: July 20, 2022

NOTICE

Subject : Notice for 1st Meeting of the Department Advisory Board (DAB)

Date of Meeting: July 23, 2022

Time : 3:00 PM Onwards

Venue : Board Room (2B09-D)

Ideal College of Law

At Post- Poshari, Taluka- Wada, District- Palghar

Participants : All members of Department Advisory Board as per list enclosed.

Table #1 Agenda Items:

1.1	Welcome of the Members and Introduction of Members of Department Advisory Board.	
1.2	Address by the Chairman, Department Advisory Board, Dept. of Information Technology, Ideal College of Law.	
1.3	To Confirm minutes of the Previous DAB	
1.4	Action taken on the inputs by DAB/GC	
1.5	Closing report of previous semester & Review/ planning for the session 2022-23 Odd Semester.	
	1.5.1	Review of OBE Process
	1.5.2	Review of Feedback Process
	1.5.3	Result Analysis
	1.5.4	Placement Analysis
	1.5.5	Admission Analysis
	1.5.6	Achievements
	1.5.7	Beyond Curriculum Activities
	1.5.10	General views/suggestions by the Members of the Department Advisory Board
1.6	Any other Point for discussion with the permission of chair	

HOD, LAW
(Member Secretary-DAB, LAW)



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Minutes of Meeting

July 23, 2022

Minutes of the 1st DAB Meeting for the Session 2022-23 of the Department Advisory Board of Department of IT held at Ideal College of Law, Wada on July 23, 2022.

The 1st Meeting Department Advisory Board (DAB) meeting for the session 2022-23 was held on July 22, 2022 at 03:00 PM in the Board Room (2B09-D) of Ideal College of Law, Wada ISI – 6, RIICO Institutional Area, Goner Road, Sitapura, Jaipur.

The following members were present in the Department Advisory Board meeting.

S.No	Name	Designation	Category	Signature
1	Chairman, DAB-IT	Chairman, IQAC	Dr. Pradeep Kumar Sharma(Principal & Director, PCE)	
2	Member Secretary	Chairman, DAB-IT	Dr. Manali Vanjare Head, Department of Information Technology	
3	Faculty representative-1	Chairman, DAB-IT	Dr. Vineeta Mishra Prof. -IT	
4	Faculty representative-2	Chairman, DAB-IT	Dr. Hari Trayambak Deo Prof. - IT	
5	Faculty representative-3	Chairman, DAB-IT	Mr. Deepak Kumar Sharma Asst. Prof.-IT	
6	Faculty representative-4	Chairman, DAB-IT	Mr. Rahul Thakare Asst. Prof. - IT	
8	Alumni Representative-1	Chairman, DAB-IT	Ankita Dharod (2021 passout)	
9	Alumni Representative-2	Chairman, DAB-IT	Harshad Patil (2021 passout)	
10	Student Representative	Chairman, DAB-IT	Dinesh Bhosale (2023 batch)	
11	Industry Representative	Chairman, DAB-IT	Mr. Ankur Dalmiya,	
12	Parents Representative-1	Chairman, DAB-IT	Mr. Sanjay Chavan (F/o Vidya Sanjay Chavan),	
13	Parents Representative-2	Chairman, DAB-IT	Mr. Vishwas Bhosale (F/o Dinesh Bhosale)	

1.1. Welcome of the Members of Department Advisory Board and Introduction.

Member secretary welcomed the members of Department Advisory Board. HOD LAW expressed his sincere thanks and appreciated the support provided by all the members in the growth of the institution. On request of member secretary self-introduction was given by all the members and invitees.

1.2. Address by the Chairman Department Advisory Board, Department of Law, Ideal College of Law.



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- Chairman, Department Advisory Board extended a welcome to members & invitees of the 1st DAB Meeting of Session 2022-23.
- Chairman, congratulated HOD-LAW and his team for maintaining all performance indicators on high levels.
- He also expressed his opinion that Department of Law, has to find its own ways and means to maintain and improve further the performance levels in placements, academic, results and extra activities to progress in competing environment.

After the Chairman's address, the agenda as circulated was adopted and various items were taken up for discussions as follow:

1.3. To Confirm minutes of the previous DAB meeting:

Member Secretary has started the 1st Meeting of Session 2022-23 and discussed about the agenda one by one with all members. The minutes of the previous DAB meeting were presented to the members for confirmation. After a thorough review, the minutes were approved and confirmed by the board.

1.4 Action taken on the inputs by DAB/GC: The actions taken on the inputs provided by the Department Advisory Board and the Governing Council (GC) were discussed. The board acknowledged the progress made and expressed satisfaction with the implementation of the recommended actions.

1.5 Closing report of previous semester & Review/planning for the session 2022-23 Odd Semester: The board reviewed the closing report of the previous semester and proceeded to discuss the planning for the upcoming session, specifically the Odd Semester of 2022-23. The following topics were discussed:

1.5.1 Review of OBE Process: The Outcome-Based Education (OBE) process was reviewed to assess its effectiveness and identify any areas for improvement.

1.5.2 Review of Feedback Process: The feedback process for students and faculty members was reviewed to ensure its efficiency and usefulness in gathering constructive input.

1.5.3 Result Analysis: The analysis of the previous semester's results was presented, highlighting the performance of students and identifying any trends or areas that require attention.

1.5.4 Placement Analysis: The analysis of the placement process was discussed, including the placement statistics, feedback from recruiters, and suggestions for enhancing the placement opportunities for students.

1.5.5 Admission Analysis: The analysis of the admission process was presented, focusing on the number of admissions, the quality of incoming students, and strategies to attract talented students to the department.

1.5.6 Achievements: Notable achievements of students, faculty, and the department as a whole were recognized and celebrated.

1.5.7 Beyond Curriculum Activities: The board discussed the various extracurricular and co-curricular activities conducted by the department and explored ways to further promote and enhance such activities for the holistic development of students.

1.5.10 General views/suggestions by the Members of the Department Advisory Board: Members of the Department Advisory Board shared their general views and suggestions to improve the overall functioning and development of the department.



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1.6 Any other Point for discussion with the permission of the chair: Members were given an opportunity to bring up any additional points or concerns for discussion with the permission of the chair. Several relevant topics were discussed, including ongoing research projects, industry collaborations, and faculty development initiatives.

Vote of thanks

Member Secretary presented the vote of thanks to all Invitees for their fruitful and valuable contributions in the discussions and presented a vote of thanks to the chair.

The meeting was adjourned after Vote of thanks.

HOD- LAW

(Member Secretary DAB, LAW)